

**Richmond Land Bank
Pre-Qualification Application**

Thank you for your interest in becoming Qualified Applicant for the acquisition of Richmond Land Bank (RLB) property. The RLB is committed to returning vacant, abandoned, surplus, or tax-delinquent property to productive use that benefits and enriches the community, with a priority placed on the creation of permanently affordable housing. In order to respond to a RLB Request for Proposals to receive specific land bank properties an Applicant must first be determined to be eligible through this Application, which will be reviewed on the terms of the Eligibility Policy. This Application ensures that applicants align with the mission of the RLB.

All applicants must meet three threshold expectations by demonstrating: 1) for residential uses, a commitment to providing permanently affordable homes; 2) previous relevant experience with project/property development; 3) financial ability to carry out the proposed plan.

Entities that are determined to be eligible may continue to apply for property for 2 years before re-certification is required. *Before making a final decision regarding an applicant's qualification, the RLB may request additional documentation or materials.*

1. Contact Information

Organization (if applicable):	
Contact Name:	
Address:	
Phone:	
Email:	

2. Type of Entity

NOTE: From 2019-2020, only not-for-profit entities are eligible to purchase RLB property. Individuals may apply to lease lots for urban agriculture or similar uses.

- Individual Person
- Corporation
 State of incorporation: _____
 Date of incorporation: _____
 Authorized to do business in VA?
 ___ Yes ___ No
- Not-for-Profit
 State of incorporation: _____
 Date incorporated: _____
 501 c(3)

Check if based in Richmond

3. Property Ownership History

Please answer **YES** or **NO** to each question below. If you answer **YES** to any question, please attach an explanation or respond in the textbox. All information will be independently verified.

Do you own other real estate in Richmond city or Henrico/Chesterfield Counties? Please provide a list of all real estate owned.	__Yes __No
Do you have a personal or professional relationship with the Richmond Land Bank, any of its directors, members of the CAP, or employees?	__Yes __No
Are you currently delinquent on any real estate taxes or delinquent on any mortgage?	__Yes __No
Do you have any outstanding code violations on any of your real estate?	__Yes __No
Have you filed for bankruptcy within the past 7 years?	__Yes __No
Are you currently a party in any pending lawsuit?	__Yes __No
Have you owned any property foreclosed on for tax delinquency in the last seven years?	__Yes __No
Have you been prohibited from bidding in any tax foreclosed auctions?	__Yes __No

If you answered YES to owning real estate, you may provide a list of your properties here:

If you answered YES to holding a relationship with a CAP or RLB member, you may describe so here:

4. Financial Capability of Applicant: Please attach copies of *either*:

- Last three (3) years of financial statements, audited or unaudited
- OR -
- Most recent bank statements

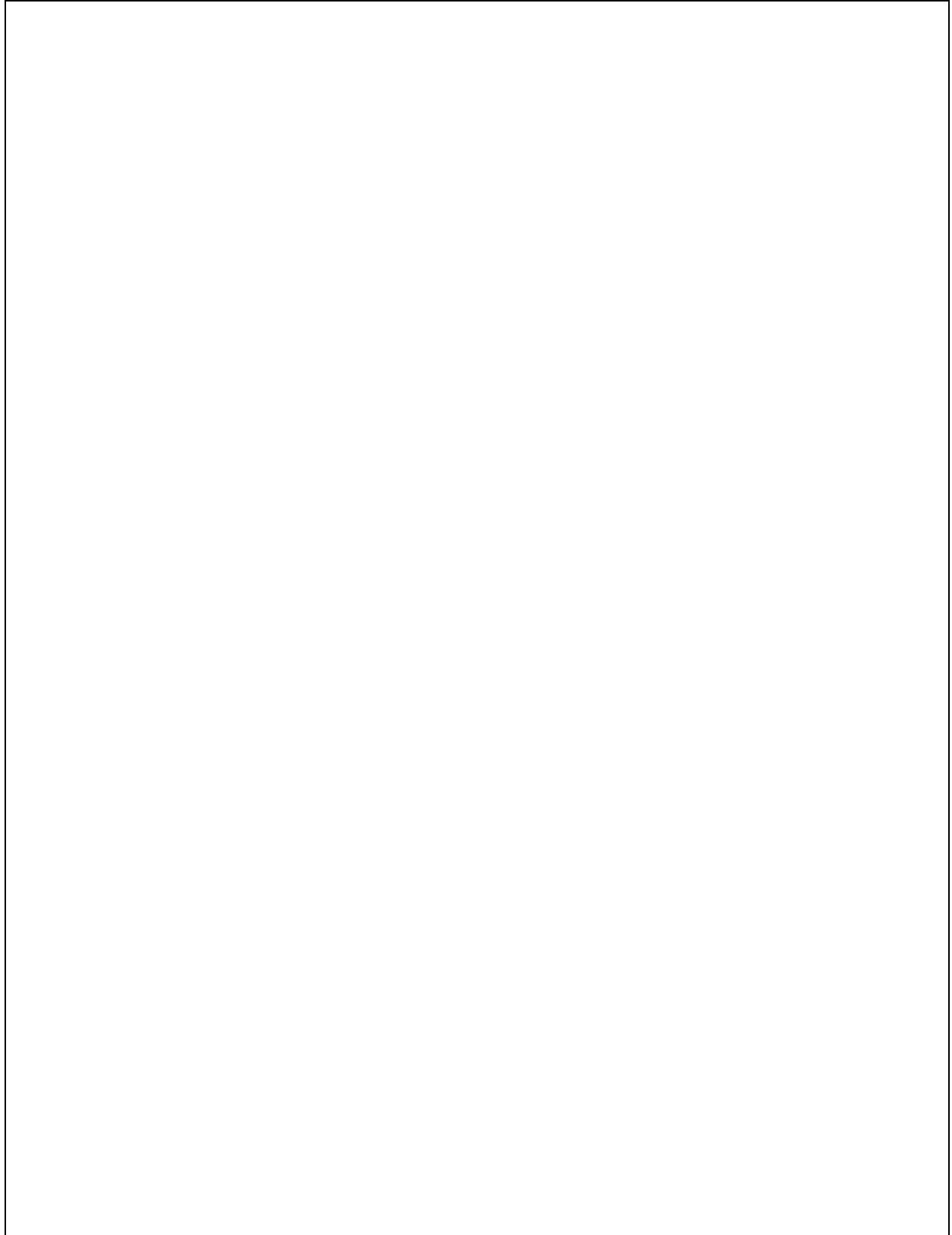
5. Personal Narrative (not to exceed 300 words)

a.) Please describe your organization, considering ways in which your work aligns with the Land Bank's priorities (below):

- Creation of affordable housing
- Retail/commercial/industrial activity
- Historic preservation
- The creation of public spaces
- Urban agriculture

b.) Provide details on any relevant past and current development activities, particularly as they relate to the goals of the RLB Annual Plan.

c.) Provide a list of the neighborhoods in Richmond in which you currently operate.



Attach additional pages if necessary.